

DECLARATION

Please read this declaration carefully.

This is my application for Backdating of Housing Benefit and Council Tax Reduction. I confirm that as far as I know the information I have given on this form is correct and complete. I give you permission to make any necessary enquiries to check the information on this form. I understand that if I give information that is not correct or do not tell you about any changes that might affect this application for backdated benefit, I may be prosecuted. The information may be used to prevent and detect fraud. It is also possible that this information may be shared for the same purpose with other bodies or other organisations which handle public funds.

Your signature	Date
Your partner's signature	Date

If someone else has filled in this form for you.

This section must be filled in if someone else filled in the claim form for you. This includes an agent, appointee, relative or friend.

Name of the person That filled in the form	
Their signature	
Their relationship to you and reason why they filled in this form on your behalf	

DATA PROTECTION

The information given in this application will be treated in confidence and will not be disclosed to any third parties, except where it is necessary for the purposes of the law. The information will be processed in accordance with the provisions of the Data Protection Act 1998 and the Freedom of Information Act 2000. The information will be held on a secure system and will be destroyed when it is no longer needed for the purposes of the law.

LOCAL CUSTOMER SERVICE POINTS

If you need more information about Housing Benefit or Council Tax Reduction please contact your local customer service point below:

Visit us at:	
Customer Service Point Burnet Building St John Street CAMPBELTOWN PA28 6BJ	Customer Service Point Eaglesham House Mount Pleasant Road ROTHERSAY PA20 9HQ
Customer Service Point Municipal Buildings Albany Street OBAN PA34 4AW	Customer Service Point Jamieson Street Bowmore ISLAY PA43 7HP
Customer Service Point The Helensburgh & Lomond Civic Centre 38 East Clyde Street HELENSBURGH G84 7PG	Customer Service Point 1A Manse Brae, LOCHGILPHEAD PA31 8RD
Customer Service Point Hill Street DUNOON PA23 7AP	Customer Service Point Breadalbane Street