



**Asset Transfer Request
Reporting Template 2022/23 for Relevant Authorities**

Section Three – Promotion and Equality

3.1 Please provide information on any action you have taken to promote the benefits of asset transfer or any support provided for communities to engage with the Asset Transfer Request process.

We regularly maintain and update information pages on our website

<https://www.argyll-bute.gov.uk/my-community/communities-and-partnerships/community-asset-transfer>

We signpost enquiries to look at the website and other support agencies along with answering any queries. We also link with other departments within the council to sign post and promote the website content internally. We recently ran an information session for elected members to inform them of the service on offer.

We actively signpost and direct general enquiries to our single point of contact.

We have responded to requests for training by working with COSS to deliver awareness courses to interested groups

3.2 In particular what action has been taken to support disadvantaged communities to engage with the asset transfer process?

We work with all groups to help them develop and make their request known.

We work engage with specialist Community Development officers to bring additional support that aids disadvantaged group to make their request.

We have a single point of contact that is in place to assist groups to develop their request whether they choose to develop a formal or informal process to raise their request.

Section Four – Additional Information

4.1 Please use this space to provide any further feedback not covered in the above sections.

We have redesigned our website and are developing a more user friendly Expression of Interest (EOI) page on our website. Displaying less technical and more user friendly text on the page. We are keen to promote that this is an informal option, and it is not part of the formal process which sometimes see as onerous and can be confusing. Our new website and revised webpages will make clearer the pathways of taking forward ideas and plans on Community Asset Transfer. It will include a guide of frequently asked questions and key matters for community groups to consider before they take on the asset

